

## COVID-19 Self-Resolution Funding Agreement

In alignment with the Greater Richmond Continuum of Care's (GRCoC) efforts to help clients exit homelessness to safe and stable housing, Homeward is making funds available to Richmond Public Schools (RPS), at the discretion of Erika Schmale.

### Funding

Homeward agrees to make one up-front disbursement of \$5,000 to be used as flexible funding for diversion or resolution from homelessness of single adults or households with minor children currently experiencing or at imminent risk of homelessness.

### Criteria for Use

The flexible funding is to be used by RPS to support individuals/families who can: *exit homelessness or avoid homelessness and retain housing* with additional financial or in-kind assistance. All payments must be made by recipient agency. No funding should be distributed directly to clients.

These funds can only be used for payments to vendors or providers of services, such as (but not limited to) security deposits/first month's rent, rent arrears, housing fees, application fees, utility arrears, and identification document fees. Assistance for clients should be focused on helping clients obtain or reconnect to safe housing *without the assistance of rapid rehousing (RRH) or permanent supportive housing (PSH)*. These funds cannot be used to supplement RRH or PSH funds or programs.

While the primary objective of this funding is to retain or secure housing, funds can be used to purchase non-housing items (e.g., food, transportation, identification) if the recipient agency can demonstrate that the purchase prevented or ended an episode of homelessness.

### Reporting

For agencies that currently use the Homeward Community Information System (HCIS), any clients served with self-resolution funding should be entered into the *GRCoC self-resolution funds* project and exited to the appropriate destination. Note that any payments made should be entered as services. If you want any services added to the dropdown list, please let Margot Ackermann know ([mackermann@homewardva.org](mailto:mackermann@homewardva.org)).

For agencies that do not currently use HCIS, any clients served with self-resolution funding should have a client intake completed, along with service and exit information. Additionally, the client release of information should be completed. Whether or not a client agrees to the release of information simply governs whether or not their information is shared electronically; it should not affect whether or not you provide the service to them.


All client entries should be completed within three days of providing self-resolution funding, and all hardcopy forms should be scanned and sent to Homeward within three days of service.

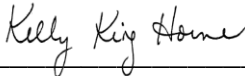
## Outcomes

The primary outcomes sought for this provision of funds are diversion/exits from homelessness to safe and stable housing. The amount of funding used for each client should be tailored to the minimum amount needed to obtain stable housing. All funds should be distributed and reports filed by March 31, 2021.

## Agreement

By signing this agreement, the below-signed acknowledges and agrees to the conditions and criteria of the COVID-19 Self-Resolution Agreement.

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Michelle Hudacsko  
Printed Name:  
Date: 11/2/2020 | 17:48 AST

  
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Kelly King Horne, Executive Director  
Homeward  
Date: 10/26/2020